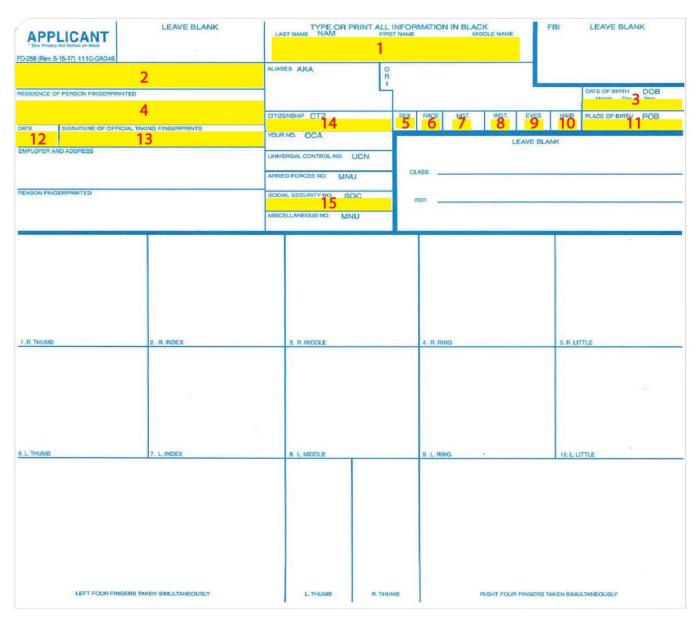


## INSTRUCTIONS FOR COMPLETING THE FINGERPRINT CARD NOTE: Use only a black ink pen to fill out the fingerprint card and see reverse side for example of required boxes to complete.

- 1. The complete name of the subject is to be listed as indicated: Last name, First name, and Middle name. Please ensure the name is legible if written.
- 2. Signature of the subject being fingerprinted is placed here.
- 3. List the date of birth numerically month, day, and year. Example: May 11, 1948, should be shown as 05111948; October 15, 1930, should be shown as 10151930.
- 4. Current physical address (full address) of subject fingerprinted is written here.
- 5. Sex is to be listed M for male, and F for female, or U for unknown.
- 6. Race is to be listed by placing an individual into one (1) of the following categories by writing the appropriate letter in the space provided:
  - W White
  - B Black
  - I American Indian or Alaskan Native
  - A Asian or Pacific Islander
  - U Unknown if unsure or unable to determine
- 7. Indicate the subject's height in feet and inches using all numerics. Example: 6'01'' = 601; 6'11 = 611; 6' = 600
- 8. Indicate the subject's weight in pounds using all numerics. Example: 186 or 098, etc.
- 9. List the subject's eye color by placing one (1) of the following eye color codes in the space provided:
  - BLK (Black); GRY (Gray); BLU (Blue); BRO (Brown); GRN (Green); HAZ (Hazel); XXX
     (Unknown)
- 10. Color of hair should be indicated by writing one (1) of the following color codes in the space provided:
  - BAL Bald (when subject has lost most of his hair or is hairless); BLK Black; BLN Blond;
     BRO Brown; GRY Gray or partially; RED Red or Auburn; SDY Sandy
- 11. Indicate the city and state where the subject was born. The state should be indicated by the two-digit abbreviation.
- 12. Indicate the date of the fingerprinting here.
- 13. Signature of Official taking fingerprints is written here. If you are performing the fingerprints yourself this would be your signature.
- 14. Enter citizenship (USA)
- 15. Write the Social Security number in this space.





For detailed instructions on how to roll your own fingerprints, scan the QR code with your smartphone camera or visit:

www.mylegalheat.com/fingerprints

